

Village of Fleischmanns Board Regular Monthly Meeting Agenda

Monday, July 8, 2019

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of
 - a. April 26 Workshop Village Budget Meeting Minutes
 - b. June 10 Village Board Meeting Minutes
 - c. June 13 Workshop Parking Law Meeting Minutes
 - d. July 5 Workshop Parking Law Meeting Minutes
5. Water and Sewer Report – Jim Buchan
 - a. Discussion: Water billing issues –Deputy VC DeSimone and Village Treasurer Zubin
6. Annual Appointments Update
Registrar of Vital Statistics Stacie Skelley
7. Treasurer’s Financial Report
8. Old Business
 - a. Decision: Consolidated Funding Projects (CFP): 003-2019 Resolution
 - b. Decision: Vehicle and Parking–Public Hearing Resolution for Local Law 001-2019 July 18, 2019 at 6 p.m.– Fred Woller
 - c. Discussion: Removable Ice-Skating Rink Presentation – Fleischmanns First/Francia Miles
 - i The rink to be available to all Village members, surrounding communities and tourists. Fleischmanns First seeking funding to purchase the rink, utilities, use of the concession facility to house ice skates and assistance in setting up and breaking down the rink. Details will be presented at meeting.
 - d. Status: DPW Truck funding through O’Connor Foundation not approved
 - e. Status: Fire Dept – M-Ark Project/VFA \$3k Grant Application 6/28/19
 - f. Status: Smart Growth Grant – Larry Reilly
 - g. Status: Rob Alverson, chair of the steering committee to review Locust Grove kiosk options and further details of the contract
9. New Business
 - a. Decision: Fire Dept Recommendation of New Member Shannon Odell – Todd Wickham.
 - b. Status: NYMIR recommendations from site visit – Fred Woller
 - i Discussion: Sidewalk Repair Ordinance
 - ii Discussion: DPW after-dark inventory of regulatory and warning signs and locations including reflectivity of the signage
 - c. Status: July 2019 Lake Street Embankment Repair results in 3-day Lake Street road closure – date TBD. Breezy Hill Road to Main St is detour route. – Larry Reilly
 - d. Status: Village HR Policy Manual Review
10. Public Comments Status:
 - a. Central Catskills Chamber of Commerce Founders Day Proclamation
 - b. Fleischmanns First Pool Fundraising – Winifred Zurbin
11. Motions:
12. Resolutions
 - a. 003-2019 Resolution:
Consolidated Funding Application (CFA) for the Environmental Protection Fund Local Waterfront Revitalization Program (EPF LWRP) – Larry Reilly
 - b. 004-2019 Resolution:
Public Hearing for Local Law 001-2019 July 18, 2019 at 6 p.m.– Fred Woller
13. Vouchers
14. Meeting Adjournment

VILLAGE OF FLEISCHMANN'S BOARD MEETING MINUTES
July 8, 2019

The Village of Fleischmann's Board of Trustees held their regular Village Board meeting on Monday, July 8, 2019 at the Skene Memorial Library at 6:05 p.m. Present were: Mayor Fred Woller, Trustee Daniel Halpren, Trustee Larry Reilly, and Trustee Ben Fenton. Trustee John Granito was absent. Also present were Village Deputy Clerk Paula DeSimone and Village Treasurer Winifred Zubin.

Board Meeting opened at 6:01 PM.

Minutes

- April 26, 2019 Village Park Meeting: Motion to approve minutes made by Ben Fenton, second Dan Halpren, All Ayed; motion carried.
- June 10, 2019 Board Meeting Minutes: Motion to approve minutes Ben Fenton, second Dan Halpren, All Ayed; motion carried.
- June 13, 2019 Parking Law Workshop Meeting #1: Motion to approve minutes made by Dan Halpren, second by Larry Reilly, All Ayed; motion carried.
- July 5, 2019 Parking Law Workshop Meeting #2: Motion to approve Minutes made by Dan Halpren, second by Larry Reilly. All Ayed except Ben Fenton who Abstained; motion carried.

Organizational Appointments

The following appointments were made by the Mayor:

Registrar of Vital Statistics Stacie Skelley

Treasurers report

Treasurers report for the year ended June 30, 2019 was submitted as well as the Pool Project Budget Status. Motion to accept by Ben Fenton, Seconded by Larry Reilly; all ayed, motion carried. Reilly requested a comparison of tax collections compared to prior year.

Reilly reported that closeout paperwork for FEMA project worksheets for the Park have been submitted.

Water and Sewer Report – Jim Buchan was absent.

Water billing issues – Deputy VC Paula DeSimone and Village Treasurer Winifred Zubin

According to the Paula DeSimone and Winifred Zubin, Paula has been reviewing the water billing system for accuracy and completeness of billing to customers and has identified the following issues

1. Many Properties have not been billed consistently in accordance with the Water law adopted in 2016.
2. Staff have reviewed accounts going back to 2018 and have found
 - a. Omission of capital maintenance charges
 - b. Omission of water meter rental
 - c. Absence of turn on and turn off fees for seasonal accounts
 - d. The missing charges have been applied for 2018-2019 that and are in excess of \$16,000
 - e. Charges have been applied to the accounts and will be billed in the July 1, 2019 water billing. **We expect some residents to be upset.**
 - f. The charges were found based on water operator Jim Buchan's completed work orders and review of the charges applied to individual accounts
3. Additional issues
 - a. Properties with wells are not accessed capital charges, even though they benefit from fire dept services/hydrants
 - b. Properties that have meters removed but obtain water service by bypassing the meter box
 - c. Seasonal residents pay for meter rent for 12 months while only occupying for 3 months
 - d. Consider billing the fixed charges—annual maintenance and meter rent on the tax bill

Letter to be included in July water billing:

To: Village residents

Your water bills in this cycle may look higher than expected. The office staff are completing the review of the Water Law adopted in 2016. We observe that the rates established in the Law have not been consistently applied.

- All accounts should have been charged a \$31 capital charge each quarter for the maintenance of the system, many accounts were not
- All accounts should have been charged for meter rent for each of 4 quarters, many were not
- All accounts should have been charged for turn on and turn off water service at the curb, and for meter removal and reinstall, where applicable, many were not.

From the village as a whole over 150 charges were mistakenly omitted from the billing accounting for over \$16,000 of unbilled charges on over 50 accounts for services that were rendered. We ask your indulgence in our efforts to put the water system on an even keel, i.e., solvent. Not all accounts were affected. We can provide you with details of the transactions in your water account should you wish further information.

Village of Fleischmanns

Old Business:

Consolidated Funding Projects Resolution

RESOLUTION NO. 003-2019

2019 NYS CONSOLIDATED FUNDING APPLICATION FOR EPF LWRP PREPARED AND TO BE SUBMITTED BY MARK PROJECT INC ON BEHALF OF THE VILLAGE OF FLEISCHMANNS

Motion By: Ben Fenton; Seconded By: Larry Reilly

Resolution by the Village of Fleischmanns approving and endorsing The MARK Project Inc to file an application on behalf of the Village of Fleischmanns to the NYS Consolidated Funding Application (CFA) for the Environmental Protection Fund Local Waterfront Revitalization Program (EPF LWRP).

WHEREAS, the Village of Fleischmanns desires to apply for up to \$75,000 through the 2019 Consolidated Funding Application (CFA) under the Environmental Protection Fund Local Waterfront Revitalization Program;

and WHEREAS, the application proposes funding for a local waterfront revitalization plan for a Riverwalk along the Bushkill (a designated inland waterway) located adjacent to Main Street Fleischmanns;

and WHEREAS, the proposed funding will help plan and contribute to ongoing community revitalization efforts on Main Street;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Fleischmanns approves and endorses the 2019 NYS Consolidated Funding application for EPF LWRP prepared and to be submitted by MARK Project Inc on behalf of the Village of Fleischmanns.

Passed by the following vote of all Village of Fleischmanns Members voting in favor thereof: Affirmative Village of Fleischmanns Board Members: Affirmative: 4 Negative: 0 Abstain: 0,

The vote on the foregoing resolution was as follows:

Fred Woller, Mayor	AYE
Larry Reilly, Trustee	AYE
Dan Halpren, Trustee	AYE
Ben Fenton, Trustee	AYE
John Granito, Trustee	ABSENT

This resolution was adopted.

Dated: July 8, 2019 -----
Stacie E. Skelley, Village Clerk, Village of Fleischmanns
State of New York)) ss: County of Delaware)

I, Stacie E. Skelley, Village Clerk of the Village of Fleischmanns, New York do hereby certify that the foregoing is a true & correct transcript of a resolution adopted by the Board of Trustees of the Village of Fleischmanns, New York on July 8, 2019 and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.



_____, Village Clerk.

Parking Enforcement

Fred Woller reported on current parking local law and the need to simplify, change the fine structure, and the ability to appoint parking enforcement officers. Need to replace or combine current laws. Workshop meeting scheduled for Thursday June 13 at 5pm to draft a current law.

Motion by Fred Woller; Seconded by: Larry Reilly to set a Public Hearing for July 18, 2019 at 6 p.m. on Local Law 001-2019 Vehicle and Parking

RESOLUTION NO. 004-2019

VILLAGE OF FLEISCHMANNS PUBLIC HEARING ON PROPOSED PARKING LAW

Motion By: Fred Woller; Seconded By Larry Reilly

Resolution by the Village of Fleischmanns to set a Public Hearing for Local Law 01-2019 "Law Regulating the Parking of Vehicles on Village Streets and Highways."

WHEREAS, the Village of Fleischmanns desires to promote the health, safety and general welfare of the inhabitants of the Village of Fleischmanns by the proper regulation of the parking and abandonment of vehicles on Village streets and highways, particularly during and after snowstorms.;

and WHEREAS, the Village Board has held two publicly posted Village Board Workshop meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Fleischmanns approves Thursday, July 18, 2019 as the date of the Public Hearing.

1. A copy of the proposed Local Law 01-2019 shall be placed in the Village Clerk's office and made available for public inspection.
2. That the Village Board shall meet at the Skene Memorial Library, Fleischmanns, New York, on the 18th day of July, 2019 at 6:00P.M., for the purpose of conducting a public hearing on the proposal to establish said Local Law specified above, at which time and place all persons interested in the subject thereof may be heard concerning the same, and it is further
3. That the Village Clerk is hereby authorized and directed to publish a copy of this order in The Mountain Eagle, the official Village newspaper and post a copy of the same on the signboard of the Village, in the time and manner required by law.

WHEREUPON, the Resolution was put to a vote, recorded as follows:

Fred Woller, Mayor
Larry Reilly, Trustee
Dan Halpren, Trustee
Ben Fenton, Trustee
John Granito, Trustee

AYE
AYE
AYE
AYE
ABSENT

This resolution was adopted.

Dated: July 8, 2019 -----
Stacie E. Skelley, Village Clerk, Village of Fleischmanns
State of New York)) ss: County of Delaware)

I, Stacie E. Skelley, Village Clerk of the Village of Fleischmanns, New York do hereby certify that the foregoing is a true & correct transcript of a resolution adopted by the Board of Trustees of the Village of Fleischmanns, New York on July 8, 2019 and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.



_____, Village Clerk.

Seasonal Ice-Skating Rink

Dan Halpren reported that Fleischmanns First requests permission to establish an ice-skating rink in the Village Park on Wagner Avenue. He indicated it would be a temporary fixture, intended for daytime use. Trustees requested details of the plan and to determine from the code enforcement officer if it was allowable in the flood plan and whether permits are needed, what liability exposure would the village have, and what insurance is needed and in what amounts; Who would be the owner-the village or an outside party? The Trustees requested a presentation to the board on a minimal facility with no refrigeration.

State Funding available from the Forest Service and DEC for firefighting equipment

Reilly reported on an available matching grant with local match of \$3,000 for personal safety firefighting equipment for the fire department. Board requested Fire Department to submit a short proposal including an itemized list of equipment. Mark Project will submit the proposal to the funding source. Motion to approve applying for this grant made by Larry Reilly, seconded by Dan Halpren. All aye; motion carried.

Smart Growth Grant

This project reflects the next phase of implementation of a comprehensive plan for Park improvements. To date the Park has seen rehabilitation to the baseball/soccer field, a fully accessible, ADA compliant playground (the only one in a 75-mile radius), vehicular access and parking. A new "snack shack" and resurfaced tennis courts. Now, the Village seeks to address the issues of aging and dying deciduous trees while creating a more visually pleasing park environment. This will be accomplished through the removal of the dead and dying trees and replacing them with new growth. In addition, the village seeks to develop a series of perennial gardens complemented by benches and other park like amenities. \$54,250 applied for to NYSDEC

New Business:

Foil request re Sewer rates

Alan White, owner of Two Stones Farm Store at 1060 Main Street submitted a FOIL request letter dated 6/5/2019. Response to the FOIL request was delegated to the Village Clerk and office staff. Existing relevant documents are to be provided when available. The issue of high sewer rates for commercial or mixed-use properties has been widely discussed, and affects all municipalities that have DEC funded Waste Water Treatment plants. The village does not have the ability to influence given the agreements negotiated with NYCDEP years ago. Ben Fenton suggested the village grieve to Catskill Watershed Corporation (CWC) who represented municipalities in these negotiations. Fred Woller to follow up with the CWC attorney.

New Fire Dept Member

Motion made by Larry Reilly; seconded by Ben Fenton to approve Fire Dept Recommendation of New Member Shannon Odell. All aye; motion carried.

NYMIR Recommendations

Fred Woller addressed the NYMIR recommendations from their March 2019 site visit which included reviewing the existing Sidewalk Repair Ordinance for liability issues and an after-dark inventory of regulatory and warning signs and locations including reflectivity of the signage. He agreed to complete the signage inventory and to seek input on a date for the Sidewalk Repair Ordinance review.

Public Comment

Fleischmanns First Michelle Sidrane presented framed Founders Day Proclamations noting that 90 media mentions equal approximately \$67,000 in free tourism advertising. Michelle requested new website and hoped a student might be able to spearhead a "dialogue of change". Larry Reilly asked if online or print media mentions? Michelle Sidrane responded that the Parade article was print.

Winifred Zubin provided a Pool Changing Rooms budget and architectural drawings and requested members to review and comment on scope of work being considered.

Vouchers

Vouchers: Motion to pay

OFFERED BY: Mayor Fred Woller

Seconded by: **Trustee Larry Reilly**

WHEREAS, The Department of Audit and Control requires Village Boards to sign and inspect all vouchers coming into the Village for payment, to number and total amounts from each fund. All trustees present aye, motion carried, vouchers signed.

THEREFORE, BE IT RESOLVED that the Village Board authorizes the following vouchers paid:

General Fund	\$18,709.05	Vouchers 1-26
Water Fund	5,045.12	Vouchers 1-9
Sewer Fund	29,187.08	Vouchers 1-11

	\$ 52,941.25	

Adjourn

Motion made by Fred Woller to adjourn, seconded by Larry Reilly all aye; motion carried, meeting adjourned at 8:00 PM.

Dated: July 8, 2019 -----
Stacie Skelley, Village Clerk, Village of Fleischmanns
State of New York)) ss: County of Delaware)

I, Stacie Skelley, Village Clerk of the Village of Fleischmanns, New York do hereby certify that the foregoing is a true & correct transcript of a resolution adopted by the Board of Trustees of the Village of Fleischmanns, New York on June 10, 2019 and the whole thereof.

_____, Village Clerk.